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#### Creating a New Course

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### *Introduction*

Studio link: <https://studio.edx.org/course/course-v1:edX+StudioX+3T2017...>

Sub name	Unit name	Description (objectives)	Comp Type	Text/Image/Source	Notes
Getting Started	Welcome to StudioX!	Feels welcome	Video	"Welcome to StudioX"	welcome video 01
		In the right place	Text	This course is designed for course authors who are responsible for developing and delivering courses to be run on the edX platform. It provides application training with hands-on activities that guide you through the process of developing a course to be run on the edX platform. You must have access to Studio, edX's course authoring software, to successfully complete StudioX.	
		Knows goals	Text	<p>&lt;H3&gt; Course Goals&lt;/H3&gt;            This course is an introduction to using Studio but it also considers the needs of an entire course lifecycle.</p> <p>Here's what you'll learn how to do:</p> <ul style="list-style-type: none"> <li>● Create a new course in edX Studio</li> <li>● Create accessible content in a course</li> <li>● Set up a grading policy</li> <li>● Manage a course and a course team</li> <li>● Create a communication plan</li> <li>● Beta test and launch a course</li> <li>● Improve your course with analytics</li> <li>● Make decisions around archiving or rerunning a course</li> </ul>	"Goals" graphic needed
		DemoX plug	Text	<p>Related resources:            Is this your first time taking a course on edX? <a href="#">Enroll in DemoX</a>, the edX demonstration course, for more information on how to navigate an edX course.</p>	Add "related resources image.

				<p>Before taking StudioX, you may also want to <a href="#">enroll in edX101</a>, an overview of what it takes to create an edX course.</p>	
Getting around in StudioX		Layout of modules	Text	<p>StudioX is designed to follow a typical course lifecycle - from start to finish. If you are a <i>beginner</i>, beginner in edX studio, we recommend you complete this introduction and continue with the rest of the modules in order.</p> <p>If you have a lot more experience in Studio, please feel free to pick and choose the modules that cover your needs. While this course is intended for basic course author training in Studio, there are some optional advanced topics that may interest you. See “Building Advanced Course Content” or “Improving your Course with Analytics” for more advanced topics.</p> <p>Return to the Course Outline page at anytime to scan all of the modules and topics of this course.</p> <p style="text-align: center;"><a href="#">Course</a> &gt; <a href="#">Introduction</a> &gt; <a href="#">Getting Started</a> &gt; <a href="#">How StudioX Works</a></p> <p>ALT="Course Navigation breadcrumb starts with Course as the root, followed by the name of the Topic, the name of Section and finally the name of the sub section"</p>	Replace image with correct breadcrumbs
		Identify signposts	text	<p>&lt;H3&gt;How StudioX Works&lt;/H3&gt;</p> <p>Throughout StudioX you'll find various signposts for important reminders, considerations or activities while creating your course. Here are a few to look out for:</p> <p><b>Accessibility:</b> Considerations around making your content accessible to all learners.</p> <p><b>Best Practices:</b> Recommendations in course authoring that are time-tested.</p> <p><b>The Docs:</b> Visit <a href="https://docs.edx.org">docs.edx.org</a> to get step-by-step technical documentation.</p> <p><b>Getting Help:</b> Stuck? Find where to get help anytime.</p> <p><b>Learner in Focus:</b> Considerations around the learner experience.</p>	

				<p><b>Mobile:</b> Recommendations for making your course mobile-friendly.</p> <p><b>Partners Only:</b> Content only for edX partners.</p> <p><b>Practice Course Activity:</b> These activities are a large % of your grade and let you practice your new skills.</p>	
	Knowledge Check	Confirm knows signposts	text	Let's make sure you're familiar with how StudioX works! Since this is a knowledge check, you will get unlimited attempts to answer them.	
			prob	[4 dropdown probs, graded - show signpost images only, Feedback tells you what kind of info to expect from each.]	
			prob	["Must you have access to an instance of edX to complete this course?" -YES, with feedback on why.]	
	How to Pass StudioX	Knows breakdown of grades	text	<p>To <a href="#">qualify for a verified certificate</a>, you'll need to pass StudioX with grade of at least 60%. Once you reach this passing grade, you'll automatically receive your certificate on your learner dashboard.</p> <p>We encourage you to upgrade to a verified certificate before completing module 2 (Creating a New Course) so that you can complete all graded quizzes in the verified track. If you verify later in the course, you may have to retake quizzes to qualify. Regularly check the "Progress" page to see how you are doing with graded assignments.</p> <p>A variety of activities are graded in StudioX and accumulate to 100% of your final grade. Here's the breakdown of assignments and their weight:</p> <p><b>Participation:</b> 20% Contribute to discussions by posting or commenting on topic-specific threads. Help your classmates troubleshoot issues in Studio. Also, complete knowledge checks after learning new concepts.</p> <p><b>Challenges:</b> 10% Go above and beyond by completing challenges throughout</p>	

			<p>StudioX.</p> <p><b>Quizzes:</b> 30% Prove to us that you understand core concepts and functionality in edX Studio.</p> <p><b>Practice Course Activities:</b> 40% Complete activities in your own practice course and demonstrate your newly acquired skills.</p>	
		<p>Aware of practice course activities</p>	<p>Text</p> <p>&lt;H3&gt;Practice Course Activities&lt;/H3&gt;          As you make your way through StudioX, you'll be given checklists to complete by building new content into a practice course. You need to have access to an instance of the edX platform in order to complete these activities.</p> <p>Consider the course you're planning to design and build. What does it look like? Come up with a basic outline or syllabus of your future course.</p> <p>If you're an instructional designer, this is the time to start working on your Storyboard.</p> <p>Practice Course Activities Checklist #1</p> <p>0/1 point (graded)</p> <p>Check each of the items that you complete in the checklist below. If you haven't finished all of them, submit a partial list and come back later. When you're done, click Next to start Creating a New Course.</p> <div data-bbox="730 954 1367 1122"> <input type="checkbox"/> Do you have access to Studio?  <input type="checkbox"/> Do you know what your practice course will be about?  <input type="checkbox"/> Are you excited to get started?!         </div> <div data-bbox="730 1179 821 1214"> <input type="button" value="Submit"/> </div> <div data-bbox="1318 1187 1360 1222"> <input type="button" value="Reset"/> </div> <p>At a minimum, you should have:</p> <ul style="list-style-type: none"> <li>• a course outline of topics and assignments to be covered each week or module (for self-paced courses)</li> <li>• a grading policy, including assessment types, number of assessments and weight of each assessment type</li> <li>• a general idea of what you plan to cover in your first lesson</li> </ul>	<p>*Add sample checklist as image</p>

				<p>Other things you may want to have on-hand:</p> <ul style="list-style-type: none"> <li>● an image</li> <li>● a video</li> <li>● a discussion question</li> <li>● an assessment designed to test learners' comprehension (e.g.: multiple choice, drop down, fill in the blank, etc.)</li> </ul> <p>The first set of activities in StudioX focuses on getting access to Studio. Before we go any further into the course, let's make sure you have access to a safe 'sandbox' location to practice building your new course!</p> <p>Click or tap Next to secure access to Studio.</p>	
Getting Access to Studio	Access to edX Studio	Signing up	Text	<p>If you already have access to Studio and have permission to create a practice course, you're ahead of the game! Just confirm your access with us by completing the activity checklist at the end of this lesson. [Link to checklist?]</p> <p>If you do NOT yet have access to Studio for practice purposes, there are two optional ways to get signed up.</p> <ol style="list-style-type: none"> <li>1) <b>More likely</b> - You will need access to an instance of OPEN edX, the open source platform that is comprised of the LMS and Studio. For speed of access, we recommend signing up with a 3rd party provider.</li> <li>2) <b>Less likely</b> - You work for an edX Partner institution and may receive course creator permission on a private site. Follow these instructions to setup and confirm your access. [Subsection prerequisite]</li> </ol>	
		access 3rd party	Text	<p>&lt;H3&gt;Get Access to Studio&lt;/H3&gt;</p> <p>A few OPEN edX providers have offered to allow StudioX learners free trial access to edX Studio. Please select one and set up your OPEN edX instance. When you are finished, complete the practice course activities checklist.</p> <p>eduNext: <a href="https://www.eduNext.co/">https://www.eduNext.co/</a> Click "start trial" to register and set up an OPEN edX instance.</p>	*Display logos horizontally.

				<p>OpenCraft: <a href="http://opencraft.com/hosting/">http://opencraft.com/hosting/</a> Register and then set up an OPEN edX instance.</p> <p>Appsembler: <a href="https://www.appsembler.com/tahoe/trial/">https://www.appsembler.com/tahoe/trial/</a> Click "Free Trial" to register and set up an OPEN edX instance.</p>	
		Getting Help	Text	<p>If you are having trouble getting trial access or need help setting up your account, post your issue in the discussion below. Our OPEN edX friends, and even classmates, will help you get signed up.</p> <p>&lt;img src="blah" alt="" /&gt;&lt;h3 class="sr"&gt;Getting help&lt;/h3&gt;</p>	*getting help signpost
			Disc.	<p>"Getting Help - OPEN edX Sign up Issues" Ask questions in the discussion below or help others with issues they are having.</p>	*getting help
	Confirm Partners	Get access to Edge	Text	<p>edX partner institutions are provided access to a private site called Edge. If you are not currently a partner, then please set up access with a 3rd party OPEN edX provider. (Click PREVIOUS for instructions.)</p> <p>&lt;H3&gt; Confirm you are an edX Partner&lt;/H3&gt;</p> <p>In order to set up access to Edge and request course creator permissions, please confirm that you are an edX partner below:</p>	
			Prob	<p>"Do you currently work for an edX partner?" [Yes/No, ungraded - Yes unlocks the Next subsection. Feedback tells user what to do Next. If No, feedback tells user to return to 3rd party access page.]</p>	
				...	